

**Minutes of Executive Council Meeting held on 20/06/2018 at 03.00 p.m.
in the office of the Board**

The following Members were present:

1. Shri Ramkrishna Samant – Chairman
2. Shri. G. P. Bhat, The Director, Directorate of Education, Porvorim-Goa.
3. Shri. N. G. Honnekeri, The Director, SCERT, Alto Betim,Goa. Goa.
4. Dr. Satish Hari Prabhu Keluskar Member
5. Shri Oscar Agnelo Aurelio Da Costa “
6. Shri Damodar G. Phadte “
7. Shri Vishwas V. Kurade “

Shri. Bhagirath G. Shetye, Secretary, GBSHSE.

Leave of absence was granted to Dr. Nandkumar M. Kamat as per his request through e-mail dated 20/06/2018. Dr. Uday C. Gaunkar informed about his inability to attend the meeting due to his pre-occupied schedule at the Goa University.

The Chairman of the Board welcomed the Members of Executive Council Meeting.

The following business was transacted:

Matter arising out of Minutes of the meeting dated 23/04/2018

Item no. 04 : The duration from the January to August shall be read as **January to June.**

In the A.T.R. of Minutes Resolution 02 “Additional hand is required” stands deleted

Resolution 04:Year 2-10 -2019 shall be read as 2-10- 2020.

Item No. 01 Decision	: :	To confirm minutes of the last meeting held on 23/04/2018 Minutes of the last meeting held on 23/04/2018 were confirmed
Item No. 02 Decision	: :	To grant relaxation to avail air fare to attend training programme at New Delhi to Mrs. Smita Aiya, A.C.P. Approval is accorded for relaxation to avail air fare to attend training programme at New Delhi to Mrs. Smita Aiya, A.C.P. (Action to be taken by Establishment / Accounts Section)
Item No. 03 Decision	: :	To accord approval for revival and filling of one post of System Analyst. Approval is accorded for revival and filling of a post of System Analyst by direct recruitment considering the volume of work in the IT Section. Chairman may depute a team of two or three members to visit to Maharashtra State Board of Secondary & Higher Secondary Education, Gujarat Board of Secondary & Higher Secondary Education or Haryana Board of Secondary & Higher Secondary Education to study Examination system in their Board. (Action to be taken by Establishment Section)

<p>Item No. 04</p> <p>Decision</p>	<p>: To accord post facto approval for payment to the Invoice in respect of paradise stationery Panjim Goa.</p> <p>: Approval is accorded for payment to the following Invoice in respect of paradise stationery, Panjim Goa:</p> <table border="1" data-bbox="459 454 1410 629"> <thead> <tr> <th>Sr. No</th> <th>Invoice /Date</th> <th>Amount</th> <th>Description</th> <th>Name of the firms</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>597dtd 08/05/2018</td> <td>Rs. 31,860/-</td> <td>Purchase of Brown envelope</td> <td>The Paradise stationery</td> </tr> </tbody> </table> <p>(Action to be taken by Establishment/ Accounts Section)</p>	Sr. No	Invoice /Date	Amount	Description	Name of the firms	01	597dtd 08/05/2018	Rs. 31,860/-	Purchase of Brown envelope	The Paradise stationery					
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<p>Item No. 05</p> <p>Decision</p>	<p>: To accord approval for payment for printing of Confidential Material.</p> <p>: Approval is accorded for payment of Rs.6,78,050/- for SSC Examination and Rs. 3,88,541/- for March 2018 HSSC Examination towards printing of Confidential Material to the Confidential Printer.</p> <p>(Action to be taken by Secretary- / Accounts Section)</p>															
<p>Item No. 06</p> <p>Decision</p>	<p>: To accord post facto approval for payment to the Invoices in respect of Goa Arts Enterprises Canacona Goa.</p> <p>: Post facto approval is accorded for payment to the following Invoices in respect of Goa Arts Enterprises Canacona Goa:</p> <table border="1" data-bbox="459 1323 1410 1543"> <thead> <tr> <th>Sr. No</th> <th>Invoice /Date</th> <th>Amount</th> <th>Description</th> <th>Name of the firms</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>097dtd 28/03/2018</td> <td>Rs. 21,146/-</td> <td>Printing of forms</td> <td>The Goa Arts enterprise</td> </tr> <tr> <td>02</td> <td>116dtd 11/05/2018</td> <td>Rs. 54,092/-</td> <td>Printing of forms</td> <td>The Goa Arts enterprise</td> </tr> </tbody> </table> <p>(Action to be taken by Establishment/ Accounts Section)</p>	Sr. No	Invoice /Date	Amount	Description	Name of the firms	01	097dtd 28/03/2018	Rs. 21,146/-	Printing of forms	The Goa Arts enterprise	02	116dtd 11/05/2018	Rs. 54,092/-	Printing of forms	The Goa Arts enterprise
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<p>Item No. 07</p> <p>Decision</p>	<p>: To decide on granting extension to the printer for printing of text books for one year i.e 2018-19.</p> <p>: Approval is accorded for extension to the printer for printing of text books for one year i.e 2018-19 with existing rates.</p> <p>(Action to be taken by Establishment/ Accounts Section)</p>															

Item No. 08	:	To accord approval for payment to the Invoice in respect of Holy faith international Pvt Ltd.																				
Decision	:	Approval is granted for payment to the following Invoices in respect of Holy faith international Pvt Ltd:																				
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Item No. 09	:	To accord post facto approval for the payment with respect to purchase 75 canvas bags.																				
Decision	:	Post facto approval is accorded for payment of Rs. 29,400/- to Bharat Trading Co-operation, Mapusa - Goa towards purchase of 75 canvas bags (Action to be taken by Establishment/Accounts Section)																				
Item No. 10	:	To accord the post facto approval for payment of bill towards hired Generator in view of March 2018 HSSC & SSC Examination.																				
Decision	:	Post facto approval is accorded for payment of Rs. 1,10,300/- towards hired Generator in view of March 2018 HSSC & SSC Examination. (Action to be taken by Establishment/Accounts Section)																				
Item No. 11	:	To accord the post facto approval for payment of bill towards Laptop with external Mouse and Key Board on hire basis in view of March 2018 HSSC & SSC Examination.																				
Decision	:	Post facto approval is accorded for payment Rs. 82,600/- to Apex Computers and Engineering Services, Panaji towards Laptop with external Mouse and Key Board on hire basis in view of March 2018 HSSC & SSC Examination. (Action to be taken by Establishment/Accounts Section)																				
Item No. 12	:	To accord the post facto approval for payment of bill towards purchase of Desktop, Printer and Laptop.																				
Decision	:	Post facto approval is accorded for payment of Rs. 2,86,000/- to Jamson Enterprises, Panaji towards purchase of Desktop, Printer and Laptop. (Action to be taken by Establishment/Accounts Section)																				

Item No. 13 Decision	: To accord the post facto approval for payment of bill towards purchase of Photo Copier machine. : Post facto approval is accorded for payment of Rs. 50,748/- to Best Service, Panaji towards purchase of Photo Copier machine. (Action to be taken by Establishment/ Accounts Section)																																																																																
Item No. 14 Decision	: To accord post facto approval for the payment with respect to purchase of high speed dot matrix Printer. : Post facto approval is accorded for payment of Rs. 1,46,232/- to Shruti Infotech, Porvorim - Goa towards purchase of high speed dot matrix Printer for printing of Statement cum Certificates of marksheets and Consolidated marksheets pertaining to HSSC/SSC March 2018 Examination. (Action to be taken by Establishment/ Accounts Section)																																																																																
Item No. 15 Decision	: To accord post facto approval for the payment of bill towards hire of furniture at Margao SSC & HSSC Camp. Post facto approval is accorded for payment of Rs. 1,60,190/-, bill : towards hire of furniture at Margao SSC & HSSC Camp for March 2018 Examination as below: Presentation Convent High School, Margao. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sr. No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Rate</th> <th style="text-align: center;">Days</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">25</td> <td style="text-align: center;">35</td> <td style="text-align: center;">25</td> <td style="text-align: right;">Rs. 21875/-</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">05</td> <td style="text-align: center;">30</td> <td style="text-align: center;">25</td> <td style="text-align: right;">Rs. 3750/-</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">35</td> <td style="text-align: center;">35</td> <td style="text-align: center;">22</td> <td style="text-align: right;">Rs. 26950/-</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">16</td> <td style="text-align: center;">30</td> <td style="text-align: center;">29</td> <td style="text-align: right;">Rs. 13920/-</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">20</td> <td style="text-align: center;">35</td> <td style="text-align: center;">26</td> <td style="text-align: right;">Rs. 18200/-</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">29</td> <td style="text-align: center;">30</td> <td style="text-align: center;">38</td> <td style="text-align: right;">Rs. 33060/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TOTAL</td> <td style="text-align: right;">Rs. 1,17,755/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TDS</td> <td style="text-align: right;">Rs. 21,195/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TOTAL (including tax)</td> <td style="text-align: right;">Rs. 1,38,950/-</td> </tr> </tbody> </table> Fatima Convent High School, Margao. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sr. No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Rate</th> <th style="text-align: center;">Days</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">60</td> <td style="text-align: center;">35</td> <td style="text-align: center;">08</td> <td style="text-align: right;">Rs. 16800/-</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">05</td> <td style="text-align: center;">30</td> <td style="text-align: center;">08</td> <td style="text-align: right;">Rs. 1200/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TOTAL</td> <td style="text-align: right;">Rs. 18,000/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TDS</td> <td style="text-align: right;">Rs. 3,240/-</td> </tr> <tr> <td colspan="4" style="text-align: center;">TOTAL (including tax)</td> <td style="text-align: right;">Rs. 21,240/-</td> </tr> </tbody> </table> Total of both the Camps - Rs. 1,60,190/- (Action to be taken by Establishment/ Accounts Section)	Sr. No.	Quantity	Rate	Days	Amount	1	25	35	25	Rs. 21875/-	2	05	30	25	Rs. 3750/-	3	35	35	22	Rs. 26950/-	4	16	30	29	Rs. 13920/-	5	20	35	26	Rs. 18200/-	6	29	30	38	Rs. 33060/-	TOTAL				Rs. 1,17,755/-	TDS				Rs. 21,195/-	TOTAL (including tax)				Rs. 1,38,950/-	Sr. No.	Quantity	Rate	Days	Amount	1	60	35	08	Rs. 16800/-	2	05	30	08	Rs. 1200/-	TOTAL				Rs. 18,000/-	TDS				Rs. 3,240/-	TOTAL (including tax)				Rs. 21,240/-
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Item No. 16	:	To accord post facto approval for the payment of bill towards purchase of pedestal fans.								
Decision	:	Post facto approval is accorded for payment of Rs. 39,900/- to N C Enterprises, Margao towards purchase of pedestal fans as per request from various Sections of this office. (Action to be taken by Establishment/Accounts Section)								
Item No. 17	:	To accord post facto approval for payment towards hosting of Internal Assessment Application.								
Decision	:	Post facto approval is accorded for payment of Rs. 65,000/- to Technotrix towards hosting of Internal Assessment Application pertaining to Examination Section. (Action to be taken by Establishment/Accounts Section)								
Item No. 18	:	To accord post facto approval for hiring of Vehicles for March 2018 HSSC/SSC Examination work.								
Decision	:	Post facto approval is accorded for hiring of Vehicles for March 2018 HSSC/SSC Examination work as below :								
		<table border="1"> <tr> <td>1</td> <td>Mr. Nabisab Badekhan</td> <td>distribution of stationary and question papers (HSSC & SSC Exam)</td> <td>Rs. 53,160/-</td> </tr> <tr> <td>2</td> <td>Mr. Nitesh Murgaonkar</td> <td>Collection of answerbooks at North and South Examination centers</td> <td>Rs. 1,75,160/-</td> </tr> </table>	1	Mr. Nabisab Badekhan	distribution of stationary and question papers (HSSC & SSC Exam)	Rs. 53,160/-	2	Mr. Nitesh Murgaonkar	Collection of answerbooks at North and South Examination centers	Rs. 1,75,160/-
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		(Action to be taken by Establishment/Accounts Section)								
A.O.B. Item No. 19.01	:	Regarding granting permission to open Hindustan Scout & Guide unit and start activities under HSG Goa.								
Decision	:	It is decided to seek details from such as year of establishment of organization, type of activities, objectives, MHRD approval or notification if any issued, locations of sub-offices throughout the country etc. from the Directorate of Education, Porvorim to examine the matter further (Action to be taken by Academic Section)								
Item No. 19.02	:	To accord approval for revival and filling of 04 LDC posts.								
Decision	:	Approval is accorded for revival and filling of 04 LDC posts by direct recruitment as per the recruitment rules and procedures. (Action to be taken by Establishment Section)								

Item No. 19.03	: To accord approval for payment for printing of Confidential Material for June 2018 HSSC and SSC Examination.
Decision	: Approval is accorded for payment of Rs. 2,15,678/- to the Confidential Printer for printing of Confidential Material for June 2018 HSSC and SSC Examination. (Action to be taken by Secretary/ Accounts Section)
Item No. 19.04	: To accord post facto approval for purchase of two executive tables, one chair and two cupboards.
Decision	: Post facto approval is accorded for purchase of two executive tables, one chair and two cupboards from Handicraft Rural & Small scale Industries Ltd. Panaji - Goa. (Action to be taken by Establishment/ Accounts Section)
Item No. 19.05	: To accord approval for replacement of Electrical wires, circuits and electrical appliances.
Decision	: Approval is granted for replacement of Electrical wires, circuits and electrical appliances. Details of work done to be placed before ensuing Executive Council Meeting. (Action to be taken by Establishment Section)
Item No. 19.06	: To accord approval for payment towards development of software for online system for repeater students.
Decision	: Approval is granted for payment of Rs. 2,25,000/- to Technotrix towards development of software for online system for repeater students. (Action to be taken by Establishment/ Accounts Section)

The meeting ended with vote of thanks by the Chair.

(Bhagirath G. Shetye)
Secretary