

## MINIMUM COMMON GUIDELINES FOR ASSIGNMENTS

### STD. XII

- 1) For all the subjects except science, students has to do assignments only.
- 2) The assignment should be related to the subject and from the syllabus only.
- 3) The assignment should be 2- 3 pages handwritten work of the student.
- 4) The students can be encouraged to do reference work, get information from any source but should compile it in 2 – 5 pages.
- 5) The assignment must be of such nature that it could be completed by maximum of two days
- 6) The focus of the assignment should be such that the student is perfect in that topic.
- 7) The assignment should be within the reach of the student so that they themselves do it.
- 8) There should be minimum financial involvement
- 9) The students may choose any topic from the text book with consultation of the teacher.
- 10) The students should present the work neatly and systematically.
- 11) The teacher should inform the students at the beginning of the year about the assignment guide them properly so that time, money and energy is not wasted and students will be relieved from tension.
- 12) The assignment could be completed by the students in the school itself under the supervision of the subject teacher to avoid external help and influence.
- 13) Vacations/holidays could be planned for assignment and projects.
- 14) The assignments/projects are to be completed by 15<sup>th</sup> December.
- 15) The assignments are to be evaluated by the teacher and marks are to be shown on the assignment will teacher's initial.
- 16) The best five assignments could be retained by the teacher in the school and others could be given back to the students which are to be made available for inspection panel of the board during their visit.