

**GOA BOARD OF SECONDARY AND HIGHER SECONDARY
EDUCATION
ALTO BETIM GOA – 403521
CITIZEN CHARTER**

Introduction

The Goa Board of Secondary and Higher Secondary Education is corporate statutory body constituted by an Act “The Goa, Daman and Diu Secondary and Higher Secondary Education Board Act, 1975” (Act No. 13 of 1975) [27th May, 1975] of state legislature.

Aims

The aims of the Board shall be to provide secondary and higher secondary education and, for this purpose grant recognition to the required number of such schools in the territory; to pay special attention to the improvement of the secondary and higher secondary education so that it meets the required needs and standards of economic and social development; to provide adequate facilities for educational and professional advancement of socially and educationally backward communities; to take such steps and such measures as may lead to intellectual, academic, physical and cultural development of the youth.

Major Functions performed by the Board

1. Grant and withdraw recognition to the Secondary and Higher Secondary Schools;
2. Advise the government on matters of policy relating to secondary and higher secondary education in general and on the following matters in particular:
 - (a) Ensuring a uniform pattern of education;

(b) Maintaining of a uniform standard of education in Secondary and Higher Secondary school;

(c) Co-ordination between the national policies and the policies of the state in respect of Secondary and Higher Secondary Education;

(d) Co-ordination between primary, secondary higher secondary and university education.

3. Lay down guiding principles regarding curricula and syllabi for the entire secondary and higher secondary courses and to prepare the detailed syllabi for all standards of secondary and higher secondary education.

4. Advise the Government in standard requirement in respect of staff, buildings, furniture, equipment, stationery and other amenities required for secondary and higher secondary schools;

5. Prescribe and prepare text-books for all standards of secondary and higher secondary education;

6. Prescribe conditions for admission of regular and private candidates to the final examinations;

7. Declare the results of the candidates at the final examinations conducted by it;

Examinations

The Board conducts examination for

1. Std X in months of March, June and October

2. Std XII in the months of March, June and October

The dates of filling application forms and other such details can be obtained from the schools where the candidate is studying. This information can also be obtained from the board's website.

Interaction

The Board deals with matters which are confidential & time bound in nature. Hence has its own limitations in having direct interactions with individuals. The Board interacts more often with Institutions.

Information under RTI Act, 2005:

For providing information to the members of Public under RTI 2005, The Assistant Public Information officer, the Public Information officer (PIO) and Appellate Authority have been appointed by the Board.

First Appellate Authority:

The Chairman, Goa Board of Secondary & Higher Secondary Education.

Public Information Officer:

The Jt. Secretary, Goa Board of Secondary & Higher Secondary Education.

Assistant Public Information Officer:

The Asst. Secretary (HSSC), Goa Board of Secondary & Higher Secondary Education.

Web-Site:

Information about the Act, Rules & Regulations and various circulars issued from time to time is available on the website of the board at <http://gbshse.gov.in>

Postal Address:

Goa Board of Secondary and Higher Secondary Education ,
Alto Betim , Goa – 403521

Contact No :- 2417593

E-mail : sa-gbshse.goa@nic.in

sec-gbshse.goa@nic.in

chairman-gbshse.goa@nic.in

Working Hours:

9.30 a.m. to 5.45 p.m. (1.15 p.m. to 2.00 p.m. lunch break)