



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body Constituted by an Act of the State Legislature)
ALTO BETIM – GOA 403 521

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GBSHSE/EXAM/SSC/2017- 2018/

Date: 05/07/2017

REVISED CIRCULAR NO. 56

To,
The Heads of all recognized
Secondary Schools under
the jurisdiction of the Board.

Sub:- 1) Change of centre 2) Change of languages 3) Pre vocational scheme
4) CWSN scheme.

Sir/Madam,

It has been observed that Heads of institutions request for the above mentioned facilities throughout the academic year which this office finds difficult to consider on technical grounds. Below mentioned are some specific dates and instructions to be followed strictly to avoid any disappointment faced by schools/candidates.

- 1. Change of centre**:- Change of examination centre has been discontinued from March 2017 as per issued Circular No. 37 dated 13/10/2015.
- 2. Change of Subject under Pre-vocational scheme**:- Last date for change of subject as per issued Circular No. 55 dated 12/12/2012 **is 31st July of that particular year** when the candidate appears for SSC March/April Examination.
- 3. Change of Subject (Languages)**:- last date of change in language subject is 31st July of Std. X with approval of the Board.
- 4. Change of subjects/concessions under CWSN scheme**:- Last date to receive applications as per CWSN scheme is 6 months prior to the commencement of theory Examination (**i.e. 30th September**) as per issued Circular No. 34 dated 28/10/2014 (Revised scheme). However from the academic year **2018 – 2019** onwards all applications for concessions must reach the Board's office by **15th June** to facilitate candidates avail concessions for internal examination.
 1. If the number of children applying for any type of concession under CWSN scheme exceeds 5% of the total children in that class/Std. a check/screening shall be conducted by the Board.
 2. All children under Learning Disability and Slow Learner category applying for Reader/Writer will all be screened by a penal at Goa Board.
 3. Concessions if any have to be applied in Std. IX. No applications will be accepted directly in Std. X unless it an emergency/accident case. (This will not apply to CWSN candidate appearing in Private Category). Change of subject\s and modified paper/s are not allowed to be Offered in Std. X directly.
 4. Application received without recommendations of the committee constituted for the purpose or without prescribed format shall neither be considered nor any correspondence shall be effected by this office in that regard.

5. Revised application format for CWSN concession is available on website of this office which shall be used for the purpose by clearly writing either yes or no for a particular concession/information.
6. Candidates shall be allowed to use reader/writer of two classes lower than the Examinations for which the candidate is appearing.
7. Candidates availing CWSN scheme in Std. IX will carry CWSN remark on their statement of marks from March/April 2017 onwards. The same is to be executed by the head of the institution by endorsing on the statement of marks or stamp may be used for this purpose.
8. Once candidate avails concession in Std. IX under CWSN scheme will not allowed to drop or change in Std. X.
9. If Parents approaches the institution with a request for concessions under CWSN scheme for their wards, the head of the school should forward their case immediately to the Board on priority. No such case should be kept pending in the school due to any reason.
10. It may be noted that no applications will be taken into account after the specific dates as mentioned above.

Circular No. 56, dated 9/12/2016 and Corrigendum to this Circular dated 6/6/2017 stands withdrawn.

The content of this Circular should be brought to the notice of all concerned at the commencement of the academic year.

This circular shall be followed for CWSN Scheme till further notification.

Yours faithfully,

(M. V. Gadgil)
Secretary

Copy forwarded with compliments to:

- 1) All the members of the Goa Board of Sec. & Hr. Sec. Education, Alto Betim-Goa.
- 2) The Director, Directorate of Education, Porvorim.
- 3) The Director of S.C.E.R.T., Alto Betim - Goa.
- 4) All Asst. Director of Education, North/South/Central Educational Zones at Mapusa/Margao/Panaji.
- 5) All Section Heads of this Office.
- 6) Office file.

APPLICATION FOR STUDENTS WITH VARIOUS DISABILITIES

(CONCESSION/FACILITIES) School Seal

1. School index No.: _____ Total no. Of Candidates enrolled in (IX/X) ----
2. Name of the Candidate: _____
3. Class:_____whether concession availed for Std IX_____
4. Whether bona fide foreign national residing in Goa -----
or non resident Indian ----- (2.6)
5. Disability Category:_____
6. Issuing institution of Medical Certificate:_____
7. Date of issue of Medical Certificate: -----
8. Validity of Certificate (up to 5 years except permanent disorder): -----
9. Nature of disability: _____
(i) Permanent (ii) Progressive (iii) Non progressive (iv) Likely to improve (v) Not likely to improve (vi) Reassessment is recommended (vii) Not recommended (tick mark)
- 10.(A) Regular course with concessions available be assured and certified together (2.3 a)_____
- (B) One language and required number of subjects with concessions available (2.3b) -----
- 11.individual education plan (IEP) if yes, enclose details (2.3 c)_____
12. Subjects offered by the candidate:

Sr. No.	Name of the Subject	Subject Code No.	Teaching faculty and Infrastructure(Yes/No)	Attested copy of MOU with recognized Institution (enclosed) (Yes/No)
a.				
b.				
c.				
d.				
e.				
f.				
g.				
h.				

Undertaking by Teacher (in case the subject is taught in the school)

(1) I ----- (2) I ----- teacher
 (1)----- (2)----- teaching
 (1)----- (2)-----hereby take responsibility of teaching
 (1)----- theory/practical (2) ----- theory/practical over
 and above my regular workload assigned.

Signature of Head----- Signature of Teacher 1.----- 2.-----

13. If appearing as External Candidate, Name of the School ----- & copy of M.O.U. is enclosed for the purpose of submitting assignments/availing concessions/oral presentation/examination etc.(2.3 d)_____

14. In case Candidate cannot travelled, facility of Special Educator to assess the child at home (2.3 d) -----

15. Modified question papers -----, If yes, mention subjects(4.1 a): a) -----
 b) ----- c) ----- d) ----- e) -----
 f) -----
16. Allowing verbal responses in case of writing difficulty (4.1 b)-----
17. Award of Marks (50% weight age) for the method applied in Mathematics irrespective of the answers being correct or wrong (4.1 c)-----
18. Evaluating the content of answers rather than the Syntax or structure, spelling errors including those by the writer (4.1 d)-----
19. All forms of readable writing (4.1 e)-----
20. Restricting long descriptive answers and allowing point forms writing(4.1f)-----
21. Show knowledge with demonstration (4.1 g) -----
22. Extra credit for participation in red cross and Value Education Class(4.1 h)-----
23. Use of augmentative and assistive communication devices (4.1 i)-----if yes, tick (calculator, computer, typewriter)
24. Facility of schedule medication (4.1 k) -----
25. (a) Facility of reader cum writer-----
 (b) Facility of reader(4.4 a) -----
 Facility of writer -----
 (c) Facility of writer in the subjects that require for practical work for only noting down what is communicated by the Candidate (4.4 b)-----
 (d) A separate seating arrangement (4.4 c) -----

* Point Nos. 16, 21 and 22 are not applicable for Std. IX and X.

Undertaking by Reader/Writer

I -----, student of class ----- studying in -----, shall write nothing but what is dictated by the Candidate to me and there shall be no misuse of the concession.

Signature
 Head of the Institution

Candidate's Signature

26. Condonation for School Assessment subject----- if yes, name of the Subject & reason

27. Condonation for attendance (15%) by Chairman for valid medical grounds----- if yes
 Should be recommended by Head of the Institution with valid documents.

I, Shri/Smt -----, Head of the -----
 School, recommend and request for condonation of 15% attendance in respect of above
 mentioned Candidate due to

Signature of the Head of the Institution

28. Specific Learning Disabilities/Slow Learner(5.1)

- a. 30 minutes Extra time _____

29. Blind and Visually impaired candidates (5.2)

- a. Facility of Typewriter/Braille Machine/Computer _____
- b. Separate seating arrangement_____
- c. Use of templates for drawing_____
- d. Exemption from performing science practicals by increasing the question proportionately:

- e. Nearest Examination Centre (Theory): _____
- f. Exemption from drawing figures, Map except tactile maps and bar diagrams by increasing the question proportionately _____
- g. Enlarge Print of question paper: _____
- h. Braille Type of question paper: _____
- i. 30 minutes Extra time (5.1) _____

30. Hearing impaired candidates (5.3)

- a. Exemption for question on only sound and reflection of sound only in practical examination: _____
- b. Nearest Examination Centre (Theory): _____
- c. Sign interpreters for general instructions: _____
- d. 30 minutes Extra time _____

31. Cerebral Palsy/Spastic Candidates/Mental and neurological illness (5.4)

- a. Oral Examination instead of practical Examination in Science_____
- b. Exemption from drawing figures, maps etc., by increasing the question proportionately.

- c. Nearest Examination Centre (Theory): _____
- d. Writer(type/write) for full paper: _____
- e. Writer (type/write) for part of the paper: _____
- f. 60 minutes Extra time_____

32. Physically disabled (upper limbs only) (5.5)

- a. Exemption from drawing figures and maps etc., by increasing the question proportionately: _____
- b. Nearest Examination Centre (Theory): _____
- c. Convenient seating arrangement : _____
- d. 30 minutes Extra time _____

33. Physically disabled (lower limbs only)(5.6)

- a. Convenient seating arrangement : _____
- b. Nearest Examination Centre (Theory): _____
- c. 30 minutes Extra time_____

34. Autism Spectrum disorder(5.7)

- a. Each question of question paper printed on separate sheet for easy scanning: _____
- b. 30 minutes Extra time _____

35. Candidate shall make his/her own arrangement of necessary machine, suitable furniture etc., without any extra charge to the Board.

36. Intending to propose any New course of study(2.6) ----- If yes submit details: well in advance which needs approval by the relevant bodies of the Board for implementation purpose.

37. Recommendations of the Committee after deciding the extent of disability and subsequent concessions to be furnished 6 months in advance of the appearance at the Final

Examination(2.3&2.4)_____

38. Names of the Committee members with Signatures and Stamp

1. Head of the Institution: Name _____

signature_____

2. Psychologist/Special educator/social worker: Name_____

signature_____

3. Govt. Medical Officer(in service): Name_____

signature_____

4. PTA Chairman: Name _____

signature_____

NOTE : PLEASE DO NOT ENCLOSE CERTIFICATES OR ANY OTHER DOCUMENT
EXCEPT FORWARDING LETTER AND APPLICATION IN THIS FORMAT. HOWEVER
CERTIFICATE ETC. TO BE RETAINED IN THE SCHOOL FOR INSPECTION PURPOSE.

