



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM – GOA 403 521

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GBSHSE/CERT-CELL/2015/

Date:- 04-09-2015.

CIRCULAR NO:- 31

To,
The Heads of all recognized
Secondary & Higher Secondary
Schools under the jurisdiction of this Board.

Sub:- Regarding entry of parents' name on the Leaving Certificate.

Sir/Madam,

1. It has come to the notice of this Office that some schools are not entering the parents' name on the leaving certificate issued by them.
2. Since the Marksheet / Marksheet cum Passing Certificate of the candidate shows the parents' name which is as per the entry on the School General Register, it is mandatory that name of the parent should be reflected on the leaving certificate issued by the school.
1. Further, Head of Higher Secondary schools are instructed not to accept any leaving certificate issued by schools which does not carry the parents' name.
2. Kindly adhere to this instruction to avoid further correspondence in this regard.

Sd/-
(Bhagirath G. Shetye)
Secretary

Copy to:-

1. The Director of Education, Porvorim-----with a request to give directives to CBSE and ICSE schools in the state of Goa.
2. The President, Higher Secondary Principal Forum, C/o Shri Kamaleshwar Higher Secondary School, Pernem.
3. The President, Goa Headmaster's Association, Panaji Goa.
4. Office file.