

**GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION**

(A Corporate Statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM – GOA 403 521

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☎ (0832) 2417593

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**GBSHSE/EXAM/HSSC/OCTOBER-2013/**

**CIRCULAR No.: 29**

**Date :- 04/11/2013**

To,  
The Heads of all recognized  
Higher Secondary Schools/Institutions  
Under the jurisdiction of this Board.

**Sub: Publication of results of H.S.S.C. Examination, October 2013.**

Sir/Madam,

With reference to above cited subject I am to inform you as below:

- The results of H.S.S.C. Examination conducted by this Board in October, 2013 will be declared on **Monday, 11<sup>th</sup> November, 2013 at 11.00 a.m.**
- Heads of the Higher Secondary Schools concerned are requested to send their representative with a letter of authority to collect the results and statement of Grades / Statement of Grades -cum-passing certificate on **Monday, 11<sup>th</sup>, November 2013** between 11.00 a.m. to 01.00 p.m. at Board's Office, Porvorim, Bardez Goa.
- If the result booklet and Statement of Grades/Statement of Grades-cum-passing certificates are not collected by the Heads of the schools through their authorised representatives on **Monday, 11<sup>th</sup>, November 2013** the same may be collected from this Office on any working day during working hours through authorised representative. This Office will not post such statement of Grades/statement of Grades-cum-passing certificates.

**VERIFICATION OF MARKS/SUPPLY OF PHOTOCOPIES OF ANSWER-BOOKS**

1. The proforma for verification of marks in absentia is enclosed herewith. The same may be photocopied or cyclostyled or downloaded from the website of Goa Board, at your end for distribution.
  2. The application forms for (i) (a) verification of marks in presence of candidate only.  
(b) Verification of marks in presence of Parent/Guardian  
(ii) Supply of photocopies  
(iii) Re-evaluation of answer script, may also be downloaded from the website of the Board.
  3. The norms for verification of marks in absentia/presentia, supply of photocopies, Re-evaluation of answer- script and Verification of marks in presence of Parents/Guardian are as circulated vide circular No. 24 dated 27<sup>th</sup> May, 2002 and Circular No. 10 dated 13 May, 2011 which may be brought to the notice of the students and all concerned.
1. The verification of marks in absentia/presentia and Re-evaluation of answerscript and Verification of marks in presence of Parent/Guardian will be done as per the norms as per Circular No. 24 dated 27<sup>th</sup> May, 2002 and Circular No. 10 dated 13 May, 2011 and Circular No. 22 dated 13<sup>th</sup> June, 2011 respectively. **...2.**

5. The Board shall make available the photocopies of the answer-scripts to the candidates on request as per the norms, as per Circular No. 24 dated 27<sup>th</sup> May, 2002.
6. The application for Verification of marks in absentia/presentia, Re-evaluation of answer-script/s and Verification of marks in presence of Parents/Guardian shall not be accepted after seeing the photocopy of answer-scripts if it is shown after the last date for application for verification of marks.
7. Seeing photocopy of answer-scripts does not mean verification of marks.
8. The reason of having applied for photocopy of answer-scripts or of not being provided the photocopy of answer-scripts within the last date for application for verification of marks in absentia/presentia will not absolve the students from applying for verification of marks in absentia/presentia.
9. The fees prescribed in case of above for H.S.S.C. Examination October/November,2013 shall be as follows:
  - i) Verification of marks in absentia .....**Rs. 75.00** per subject.
  - ii) Verification of marks in presentia.....**Rs.350.00** per subject + **Rs.10/-**
  - iii) Supply of photocopies of answer-books.....**Rs.250.00** per subject + **Rs.10/-**
  - iv) Verification of marks in presence of Parent/Guardian .....**Rs. 500.00** per subject + **Rs.10/-**
  - v) Re-evaluation of answerscript .....**Rs. 700.00** per subject + **Rs.10/-**
10. Application along with relevant documents shall be forwarded by the Head of the Institution to the Secretary of this Board.
11. The fees shall be paid either by crossed D.D. drawn in favour of Secretary, Goa Board of Secondary and Higher Secondary Education, Alto Betim, Bardez Goa, payable at Central Bank of India, Alto Betim Goa or any Bank at Panaji or by cash.
12. Incomplete application or application without the prescribed fees will be summararily rejected and no correspondence shall be entertained in this regard.
13. The last date for accepting the application in the Office of the Board shall be as follows:
  - i] For verification of marks in absentia/presentia ..... **11/12/2013**
  - ii] For supply of photocopies of answer-books .....**20/11/2013**
  - iii] Re-evaluation of answerscript .....**20/11/2013**
  - iv] For verification of marks in presence of Parent/Guardian.....**20/11/2013**

(Bhagirath G. Shetye)

**Secretary**

**Encl :** i. Format of authority letter  
ii. Application form for verification of marks in absentia/Presentia/presence of parent/guardian.

**.Copy to:**1. All the members of the Board.  
2. The Director of Education, Directorate of Education, Porvorim-Goa.  
3. All Deputy Directors of Education, North/South/Central Educational Zones at, Mapusa/Margao /Panaji.

4. All Section Heads of this Office.
5. Office file
6. Guard file.

**AUTHORITY LETTER**

School index No. ....

Name & address of school

Date:

To,  
The Secretary,  
Goa Board of Secondary &  
Higher Secondary Education,  
Alto Betim, Bardez Goa (403 521).

**Sub :- Authority to collect results booklet and statement of marks/marks-cum-passing certificates of S.S.C./H.S.S.C. Examination October, 2013.**

Sir,

I hereby authorize Shri/Smt./Kum. \_\_\_\_\_ Who has signed below to collect the results booklet and the statement of marks/statement of marks-cum-passing certificates of the S.S.C./H.S.S.C. candidates sponsored by this school for S.S.C./H.S.S.C. Examination October, 2013.

Yours faithfully,

Head of the Institution.

Seal

Signature of Shri/Smt./Kum. \_\_\_\_\_

Attested by

Signature of Head of the Institution \_\_\_\_\_

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**ACKNOWLEDGEMENT**

Received a results booklet and \_\_\_\_\_statement of marks/statement of marks-cum-passing certificates of the S.S.C./H.S.S.C.E. candidates sponsored by this Institution for S.S.C./H.S.S.C. Examination of October, 2013.

Signature

Head of the Institution

Date :- \_\_\_\_\_

Seal

Place:- \_\_\_\_\_